

## MILPERSMAN 1210-310

### NAVY OCEAN FACILITIES PROGRAM (OFP) OFFICER

<b>Responsible Office</b>	PERS-4413	Phone:	DSN	882-4032
	BUPERS-316E		COM	(901) 874-4032
			FAX	882-2681

NAVPERSCOM CUSTOMER SERVICE CENTER	Phone:	Toll Free	1-866-U ASK NPC
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<b>References</b>	(a) NAVPERS 15839I, Manual of Navy Officer Manpower and Personnel Classification, Volume 1, Major Code Structures (b) Civil Engineer Corps Graduate School Handbook (c) NAVADMIN 195/07, Officer Graduate Education Service Obligation (d) NAVMED P-117, Manual of the Medical Department (e) OPNAVINST 6110.1J Physical Readiness Program (f) NAVPERS 15665I, U.S. Navy Uniform Regulations
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1. **Designation.** Director, Ocean Facilities Program, Naval Facilities Engineering and Expeditionary Warfare Center designates qualified Civil Engineer Corps (CEC) officers as Navy OFP officers. Upon qualification, Navy OFP officers may be assigned to CEC billets, coded with 1103 subspecialty per reference (a).

a. Qualifications for CEC officers with "5100" officer designator:

(1) Meet the requirements of a designated "basic diving officer" prescribed in MILPERSMAN 1210-140.

(2) Completion of Naval Postgraduate School (NPS) approved curriculum number 472, leading to a master's degree in ocean engineering, per reference (b), or equivalent education and fulfillment of all requirements necessary to obtain the 1103 subspecialty code.

b. Qualifications for CEC limited duty officers with "6530" officer designator:

(1) Meet the requirements of a designated "basic diving officer" prescribed in reference MILPERSMAN 1210-140.

(2) Have appropriate experience and demonstrated proficiency in technical aspects and management of underwater construction and ocean facilities and engineering related projects.

2. **Eligibility.** Director, OFP may grant or process a waiver on a case-by-case basis. Members applying for accession into the Navy OFP must satisfy the following requirements:

a. **Designation/Rank.** Be currently serving as an active duty U.S. Navy CEC officer (5100 or 6530). Applicants must not yet be in-zone for the rank of lieutenant commander at the time of application.

b. **Obligated Service (OBLISERV).** Subsequent to completion of dive training and graduate school, agree to serve on active duty for a specified period; per MILPERSMAN 1210-140, reference (c), or until completion of previously acquired minimum OBLISERV; whichever is longer.

c. **Physical/Medical Requirements.** Meet all physical and medical requirements for basic diving officer prescribed in MILPERSMAN 1210-140 and reference (d). Additional qualifications include:

(1) Maximum age is 35 (may be waived).

(2) If not completed by a Navy undersea medical officer, DD 2808 Report of Medical Examination and DD 2807-1 Report of Medical History must be submitted to a qualified undersea medical officer for review upon completion of diver physical. DD 2808 should state the purpose of the exam is "diving duty." DD 2808 and DD 2807-1 may be accessed by using the following Web address: <http://www.dtic.mil/whs/directives/forms/dd/ddforms2500-2999.htm>.

(3) Be within established Navy body composition assessment standards per reference (e).

(4) Be physically qualified, as demonstrated by the ability to successfully perform the diver physical screening test (PST) per MILPERSMAN 1220-410:

**Sequence**

500 yard (450 meter) swim  
10 minute rest  
Maximum push-ups in 2 minutes  
2 minute rest  
Maximum curl-ups in 2 minutes  
2 minute rest  
Maximum pull-ups (no time limit)  
10 minute rest  
1.5 mile run (in PTU)

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**Minimum Scores**

Swim: 12:30  
Push-ups: 50  
Curls-ups: 50  
Pull-ups: 6  
Run: 12:30

(a) No alterations to the test are permitted. The test must be administered exactly as indicated in MILPERSMAN 1220-410.

(b) Testing Males and Females. Diver PST standards are identical for both male and female applicants.

(c) The diver PST must be administered by a diving officer; underwater construction technician; U.S. Navy diver; sea, air, and land force (SEAL); explosive ordnance disposal (EOD) technician; or a fully qualified and designated Navy command fitness leader.

(5) Successfully complete a hyperbaric chamber pressure tolerance test to a pressure equivalent to 60 feet of seawater. Contact nearest recompression chamber facility or Navy diving command for arrangement to take this test.

**Note:** This test may be performed only after completion of medical screening, as outlined above. It is further recommended that the hyperbaric test be performed after completing the diver PST. The diver PST is not a prerequisite for a hyperbaric chamber test for the OFP application process; however, it may be a prerequisite for the command performing the test.

(6) Medical Waivers. Individuals who do not meet the medical standards in MILPERSMAN 1210-140 and reference (d) must submit a request for a waiver for the physical standards, per reference (d), to Navy Personnel Command (NAVPERSCOM), EOD Officer Assignment and Placement Branch (PERS-416) via:

(a) Officer's CO; and

(b) Bureau of Medicine and Surgery (BUMED), Director, Undersea Medicine and Radiation Health (BUMED M3B3).

d. Eligibility for Security Clearance. Applicants must be eligible for a security clearance.

### 3. Application

a. **Content.** Applications for acceptance into the Navy OFP must include the following:

(1) CO's endorsement.

(2) Officer Biography. There is no format prescribed for the biography.

(3) Current officer summary record (OSR).

(4) Current performance summary record (part III).

(5) Four most recent fitness reports (FITREPs).

(6) Report of interview with a Navy OFP officer (interview with a Navy OFP officer serving on active duty who is a lieutenant commander or senior). Interview must be less than 2 years old at the time of submission. If an interview was conducted more than 2 years prior, an addendum from the original interview officer may be submitted with the original report. The applicant is not limited to one OFP officer interview and may submit additional interviews with the application package.

(7) Undergraduate academic transcript.

(8) Report of Graduate Record Exam (GRE) Score. Applicants are required to take the GRE and submit their scores. Test must be taken within 3 years prior to application. No minimum score is required by the selection board; however, GRE scores will be used to provide a quantitative breakout amongst

the applicants. Additionally, the applicant must meet the requirements of any Ocean Engineering Graduate Program for which they apply.

(9) Report of Diver PST. Test scores are valid for 1 year.

(10) NAVMED 6150/2 Special Duty Medical Abstract. Indicate "PQ" for dive duty and report of hyperbaric chamber pressure tolerance test. Individuals unable to meet the medical standards, as specified in reference (d), who are submitting a waiver to BUMED (M3B3) must also include their full diving medical examination to include DD 2808, DD 2807-1, and all supporting medical documentation. Do not send original documents. After BUMED (M3B3) review and endorsement, all supporting medical documentation must be removed from the application package and destroyed appropriately.

b. **Letter Format.** Applications for acceptance into the Navy OFP must be submitted via the applicant's commanding officer (CO) to Director, OFP (use proper letter format, see exhibit 1).

c. **Endorsement Format.** Use proper endorsement format (see exhibit 2).

d. **Personally Identifiable Information (PII).** Unless specifically directed otherwise, the applicant must remove all social security numbers from their application enclosures.

e. **Addresses.** The following mailing addresses will be used for Director, OFP and BUMED (M3B3):

Director, Ocean Facilities Program  
Naval Facilities Engineering and Expeditionary Warfare Center  
1000 23rd Avenue  
Port Hueneme, CA 93043-4301

Bureau of Medicine and Surgery (M3B3)  
Undersea Medicine and Radiation Health  
7700 Arlington Blvd  
Falls Church, VA 22042

f. **Submission Deadline.** The deadline for submission of an OFP application to the Director, OFP is 1 July of each calendar year. Applicants must plan for the time required to route the application through their chain of command and the time required

to mail their application. Additional time will be required if medical waivers are requested.

4. **Application Screening**. Submit the application package as indicated above with a PDF copy to Navy Personnel Command (NAVPERSCOM), Civil Engineering Corps Officer Branch (PERS-4413). An advance PDF copy should be sent directly to the Director, OFP. After submission of package, contact NAVPERSCOM (PERS-4413) to initiate a security clearance eligibility review.

5. **Training**. CEC officers with officer designator 5100 who voluntarily or involuntarily disenroll from the OFP training pipeline (basic dive officer training and ocean engineering graduate education) will be made available for reassignment by NAVPERSCOM (PERS-4413). Administrative action will be taken to cancel the agreement to extend the officer's obligated service and to determine the remaining active duty obligation. The officer will also be dropped from the Navy OFP. Requests to resume the OFP training pipeline may be made by letter to the Director, OFP via the officer's CO and will be considered on a case-by-case basis.

6. **Insignia**. Navy OFP officers are authorized to wear the "basic diving officer" insignia upon attainment of the diving officer qualification per MILPERSMAN 1210-140 and reference (f).

7. **Requalification**

a. The perishable skills of diving, which are inherent to the profession, are requirements of all Navy OFP officers, subspecialty 1103. Diving requalification will be conducted per MILPERSMAN 1220-260.

b. COs are directed to provide every opportunity for Navy OFP officer qualifications to be maintained in the proper proficiency and periodicity.

8. **Revocation and Reinstatement of Qualifications**

a. Officers may request removal of diving related Navy officer billet classifications (NOBCs) or additional qualification designators (AQDs) by sending a letter to NAVPERSCOM (PERS-416), via their chain of command and Director, OFP. Removal of the diving NOBCs or AQDs will disenroll the officer from the Navy OFP.

b. Revocation of diving officer designations may be considered only by an appointed board convened by the appropriate CO in the officer's chain of command. The board must have at least one Navy OFP officer with the rank of lieutenant commander or senior. The board must evaluate the operational ability, motivation, and reliability of officers in their performance of duty. The board's recommendation must be forwarded via the convening authority and Director, OFP to NAVPERSCOM (PERS-416) for final determination. NAVPERSCOM (PERS-416) will revoke the diving officer designation and disenroll the officer from the Navy OFP.

c. Officers may request reinstatement of former diving designation by sending a letter to NAVPERSCOM (PERS-416) via their CO and Director OFP.

**Exhibit 1**  
**(Application Letter Format)**

From: (Rank, Name, Designator)  
To: Director, Ocean Facilities Program (Naval Engineering and Expeditionary Warfare Center)  
Via: (1) Commanding Officer  
(2) Chief, Bureau of Medicine and Surgery (BUMED-M3B3)  
(Only included if a waiver is required)  
Subj: NAVY OCEAN FACILITIES PROGRAM ACCESSION  
Ref: (a) MILPERSMAN 1210-310  
(b) NAVMED P-117, Manual of the Medical Department, Article 15-102, Diving Duty  
Encl: (1) Officer biography  
(2) Officer Summary Record (OSR)  
(3) Performance Summary Record, Part III  
(4) Four previous FITREPs  
(5) Report of interview with a Navy OFP Officer  
(state rank and name of interviewer)  
(6) Undergraduate academic transcript  
(7) Report of GRE score  
(8) Report of physical fitness screening test  
(9) DD 2808 Report of Medical Examination (only included if a waiver is required)  
(10) DD 2807-1 Report of Medical History (only included if a waiver is required)  
(11) NAVMED 6150/2 Special Duty Medical Abstract

1. Per reference (a), I respectfully request acceptance into the Navy Ocean Facilities Program. I understand that this request constitutes a request to pursue the 1103 subspecialty designation, as well as a voluntary request for Navy basic diving officer training.

2. Based on the results of enclosures (1) through (11), and per references (a) and (b), I submit my eligibility for Navy dive training (or (as applicable) I request a waiver to the following requirements - specify requirements and circumstances of waiver request).

3. I understand the nature of the training associated with this request, and agree to:

a. Serve on active duty for a period of 3 years following completion of graduate school or until completion of previously acquired minimum obligated service, whichever is greater, subsequent to completion of training, unless released earlier by Navy Personnel Command.

b. Serve the minimum obligated service specified, regardless of whether I retain diving qualification for 3 years.

(Signature)

**Exhibit 2**  
**(Commanding Officer Endorsement Format)**

From: Commanding Officer  
To: Director, Ocean Facilities Program (Naval Engineering and Expeditionary Warfare Center)  
Via: Chief, Bureau of Medicine and Surgery (BUMED-M3B3)  
*(Only included if a waiver is required)*  
Subj: NAVY OCEAN FACILITIES PROGRAM ACCESSION

1. Forwarded.
2. Commanding Officer's recommendation regarding the officer's suitability for accession into the Navy Ocean Facilities Program.
3. Statement regarding availability of the Officer.

(Signature)